

CPL Youth Center

Program Rules and Policies

Register Early

Early program registration is encouraged since roster size is limited. Registrations are accepted on a first come, first serve basis. Pre-registration required unless otherwise indicated.

Registration Confirmation

No confirmation will be sent. Your cancelled check or credit card statement is your receipt. You will only be notified if there is a problem processing your registration or if the program is cancelled. Please make a note of your program start date.

Refund Policy-Updated

If you want to withdraw from a program call 240-344-6648. All requests for refunds must be made 2-weeks prior to the start of the program. A \$4 processing fee will be charged for each participant per program refunded. All refund requests must be approved by the Director of the Youth Center. Refunds are always issued in check form regardless of method of payment. Registrations for trips that require pre-purchased tickets are not refundable.

Americans With Disabilities Act

We are committed to providing accessibility for individuals with disabilities and strives to provide equal, integrated participation in all programs, activities, and services. Our policy is to reasonably accommodate all qualified program applicants in accordance with the 1990 Americans with Disabilities Act (ADA). We welcome questions, comments, and concerns of interested citizens regarding ADA compliance.

Alcohol Policy

Please remember that we strive to have a family atmosphere on our trips. If you choose to drink alcohol while on one of our trips please do so responsibly and make arrangements to have a designated driver for your trip home from the bus drop off area.

Returned Checks

A \$25 fee will be charged for checks returned for non-payment.

Financial Assistance

Financial Assistance is available to those who qualify. Please call 240-344-6648

Age Policy

Program participants must be the advertised age for a program before the program ends. All age requirements are set to benefit the participants and to make the instruction consistent and safe.

Discipline

The Youth Center has a discipline policy for program participants. In the event the participant is asked to leave a program facility, no refund will be issued.

Weather Related Closures

During inclement weather, outdoor programs may be cancelled. Every effort will be made to make-up missed classes. Refunds will not be granted for rescheduled classes that are missed due to conflicts with personal schedules. The Youth Center may cancel a program for any reasonable cause.

Equal Opportunity Clause

CPL Youth Center does not discriminate on the basis of race, color, national origin, sex, religion, age, and/or disability in employment or the provision of services.